



APPROVED Date _____

DENIED Date _____

Reason _____

TRANSPORTATION:

- Student Driving
- Provided by Parent
- Walking
- Bus



Herkimer Board of Cooperative Educational Services

School to Careers

352 Gros Boulevard, Herkimer, NY 13350

Work Coordinator: (315) 867 - 2067

INTERNSHIP TRANSPORTATION PERMISSION FORM

Name of Student _____ Home School _____

Internship Program _____ AM or PM (circle one)

Location of Internship _____

Requested bus transportation for students to and from the Herkimer BOCES Web Complex and/or internship site is provided by the home school. In the case of student internships, the use of other means of transportation is permitted with parental and school approval (i.e. transportation provided by the host). The approval must be on file in both the home school and the School to Careers Office. Arrangements for driving permits must be made in advance. If the student is driving this permit is **only** for driving to and from the internship worksite.

The application is to be signed by the student, home school principal, parent and/or guardian, and School to Careers, Coordinator of Work-Based Learning. **Please return to the School to Careers office.**

The above-named student requests permission to drive:

License Plate # _____ Registered Owner _____

Year of Car _____ Make, Model and Color of Car _____

Date(s) to Drive _____

Student drivers must comply with the worksite's regulations regarding parking and driving as well as exhibit responsible driving habits. **Please submit a copy of your driver's license with this application.**

Parent or guardian accepts responsibility for transporting student to worksite.

Student will be walking to worksite.

Student needs bus transportation to worksite. (approved and coordinated by home district)

Student Signature/ Date

Parent/Guardian Signature/ Date

Home School Principal/ Date

Coordinator, Work-Based Learning/ Date